

Assessment Rubric for Letter Response

Name: _____ Date: _____

| Writing | 4 Excellent | 3 Very Good | 2 Fair | 1-0 Poor |
|-------------------------|--|---|--|---|
| Content Accuracy | The writer used well-developed content from the primary source letter (3+ facts from the sources) and chose an appropriate response for the topic. | The writer used some content from the primary source letter (2 facts from the sources) and chose an acceptable response for the topic. | The writer used little content from the primary source letter (1 fact from the sources) and chose a partially acceptable response for the topic. | The writer used unrelated or no content appropriate for the topic. |
| Focus | The writer wrote with a sharp, distinct focus identifying topic, task and audience. It is clear that the writer understood the task. | The writer wrote with some focus and addressed to some degree the topic, task and audience. It is somewhat clear that the writer understood the task. | The writer wrote with unclear focus. The writer did not address one or two of the elements of topic, task or audience. | The writer did not address any of the elements of topic, task or audience. It is obvious that the writer did not understand the task. |
| Organization | The writing has clear and logical organization of content with good transitions | The writing has acceptable organization and some transitions. | The writing is partially organized and is somewhat confusing and unrelated. | There is little or no attempt at organization. |
| Style | The writer uses colorful language, exact words, and a variety of sentence types. | The writer uses some colorful language, some variety of sentence and/or word choice. | The writer uses limited word choice and/or variety of sentence structure | There is little or no variety in word choice or sentence structure |
| Conventions | There are few spelling or grammar errors. Sentences are well formed. | Spelling and grammar mistakes do not interfere with reader's understanding. Sentence formation is adequate. | Spelling and grammar errors interfere with reader's understanding. Sentence formation is poor. | Spelling and grammar errors make writing extremely difficult to understand. Many sentences are incomplete. |

Final Score: _____

Comments: